



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	VILLAGE UPLIFT SOCIETY'S ANNASAHEB GUNDEWAR COLLEGE
Name of the head of the Institution	Devendra Mohture
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	0712-2591008
Mobile no.	9422801750
Registered Email	annasahebgundewarcollege6@gmail.com
Alternate Email	info@gundewarcollege.com
Address	Chaoni, Katol Road, Nagpur
City/Town	Nagpur
State/UT	Maharashtra
Pincode	440013

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Urban			
Financial Status		Self financed and grant-in-aid			
Name of the IQAC co-ordinator/Director		Dr. Varsha Thakre			
Phone no/Alternate Phone no.		07122510118			
Mobile no.		9284188976			
Registered Email		annasahebgundewarcollege6@gmail.com			
Alternate Email		vthakre.nagpur@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		https://gundewarcollege.com/igac/2017-18.pdf			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		https://gundewarcollege.com/academic-calender.php?year=Academic%20Calender%202018-19			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	72.10	2004	03-May-2004	03-May-2009
2	B	2.50	2014	05-May-2014	04-May-2019
3	C	01.91	2019	18-Oct-2019	17-Oct-2019
6. Date of Establishment of IQAC			24-Feb-2009		
7. Internal Quality Assurance System					

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
IQAC meeting	25-Oct-2019 01	15
IQAC Meeting	06-Feb-2019 01	15
Regarding meeting of IQAC are held	05-Mar-2019 01	20
No Files Uploaded !!!		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Provide research platform to students through "Avishkar" an initiative taken by Rashtrasant Tukdoji Maharaj Nagpur University, Nagpur

Motivate students for participation in PPT presentation and seminar

Conducted expert talk on SSR and AQAR for Teaching and Non-Teaching seminar

Ceder equity and women empowerment programme

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Training programme for Teaching and Non-Teaching staff members.	Training programme was conducted for the Teaching and Non-Teaching staff members on 'How to prepare Self Profile.
industrial visit of career orientation programme	Industrial visit for student conducted for BBA,BCCA and Commerce students. Nearly five hundred students participated.
Training and recruitment programme for the students	Affirmative action training imparted by TCS for students. Four students recruited during the year
Quarterly review of activities chalk out for period	Nearly seventy to eighty percent activities as per academic calendar has been conducted
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
College Development Committee	14-Sep-2018

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2020

Date of Submission

15-Jan-2020

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

MIS is a collection of systems, hardware, procedure and people that all work together to process, store, and

produce information that is useful to the organization. At the college MIS was discussed by the IQAC in 20162017 and based on the needs of the college for facilitating communication within and outside the organization it also would help in student data of admission and examination marks for the last 05 years. MIS system have following modules which currently in operational. Staffing Information Academic Information

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution is affiliated to RTM Nagpur University. The curriculum is always designed and prescribed by the University, which is necessary to follow and adopt such curriculum for the betterment of students. This curriculum is divided into semester; there are two semesters in a academic year. The semester wise syllabus is prescribed by the university. Institution prepares yearly and monthly plan to accommodate the subjects content and teachers available to deliver the curriculum within specified time. Teacher wise monthly plans are prepared and checked by the Head of Faculties. The institute conducts the Pre-semester Examination Tests to have a central idea of University Final Examinations. The workload of teachers are so planned that the norms of University & Joint Director's are fulfilled. The instructions methods are decided in such a way that maximum students can participate in the class. The teachers use the instructional materials, study notes, reference books and ICT classes to have better communication skills among the students. The institution has Academic planning correspondence and Development committee which prepares the curriculum policies, strategies and provide latest information regarding content of the syllabus. This committee meets once in a quarter to plan and take actions on the suggestions given by the teaching staff members. The committee and head of the faculties distribute the workload among teaching staff members considering qualifications, subject specialization, interest, experience and past performance of the teachers.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the

affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MCom	AUDIT AND ACCOUNTING	01/01/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	183	82

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	
Employers	
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
A Statistical Tool 'Mode' is used to analyze the feedback obtained from students regarding all teachers through pre-structured questionnaire. Analysis has been done on the following basis: 1) A purposive random sample of 20 students has been taken for each regular and contributory teacher. 2) In all 20 questions were given to the students. 3) In the given format the feedback regarding not agree option has been considered. 4) A table is prepared for noting the observations. 5) A table is prepared to calculate Mode. 6) The most repeated frequency is considered as mode. 7) Each teacher is strong in 18 areas of teaching learning process except two comparatively weaker areas. Each teacher has been told orally about improvement in weaker (two) areas.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	COMMERCE	1020	1010	931

BA	LANGUAGE , SOCIAL SCIENCE	920	595	514
BBA	MANAGEMENT	360	175	160
BCA	COMPUTER APPLICATION	360	108	98
MCom	AUDIT	120	112	104
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1703	104	18	0	36

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
36	5	3	2	1	0

[View File of ICT Tools and resources](#)

No file uploaded.

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Student mentoring system is available in three activities of the institute viz. Department of Physical Education Sports, Department of NSS and Department of Life Long Learning Extension. The college has equipped Ladies Gymnasium senior and experienced girl students of the Dept. of Physical Education Sports of college appointed as Instructor in the Gymnasium. Similarly a senior student of final year and PG provides guidance to junior player's i.e. senior students are the mentors for junior students. In NSS activities also the senior and ex students of the institute are shouldering the responsibility of mentors for new comes. NSS volunteers always provide a helping hand to all NSS activities for field visit, regular camp etc. In cultural activities also senior and ex students are always available for arranging always available for arranging cultural events. Their hand working and tirelessly efforts always proved to be a "Successful Cultural Event" These mentors manages the whole cultural event systematically hence always applauded by Management and institute as a whole. The convenor of Life Long Learning Extension trains the students participating in 'Project Preparation' the most demanding activity of the institute in such a way that the senior students will be will able to be mentor for junior students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1807	18	100:1

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
20	18	2	0	14

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Since 2016-17 R.T.M. Nagpur University has taken initiative to introduce semester system at the under graduate level. Our institution has adopted the continuous evaluation system introduced by RTM Nagpur University. To generate new ideas, encourage students to improve the overall performance of students by initiating significant reforms in continuous Internal Evaluation at the institutional level. Pre-semester tests are also conducted by the institution to equip the students for semester examination of R.T.M. Nagpur university. In order to acquaint the students with examination pattern, students are encouraged to solve of question papers of RTM Nagpur University examination held previously. As per the University guidelines, examination pattern has been divided into theory examination and internal assessment. Internal assessment of students has been done on the basis of home assignment, attendance, overall performance and viva-voce. The concerned teacher provides a list of topics or questions based on the Units prescribed for the theory examination. As far as the subject Compulsory English is concern students are also encouraged to submit a creative writing assignment on human values, world peace and environment issues that are related to the topics, poem, and lessons in the prescribed syllabus. Viva-voce examination is conducted for all subjects separately. Tutorial classes (Subject English) are conducted in order to give individual attention to students by dividing total strength of the classes into groups in which various topics are giving for seminar presentation. Class seminars are also used as a tool for continuous assessment and the performance of students is considered while awarding internal assessment marks.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The RTM Nagpur University publishes academic calendar every year before commencement of new academic session. Institution follows the University's academic calendar. The guidelines given by RTM Nagpur University are followed as it is e.g. admission process, enrolment, filling of examination forms, semester examinations, internal assessment and vacations etc. The institution prepares the academic calendar well in advance for the entire academic session. The academic calendar is also part of institutional prospectus. It served as a source of information and planned documents for students, faculty and administrative staff. The institution has prepared a proforma for academic

planning which is distributed to all the convenors of the various committees, Head of the departments and head of the faculties. The institution invite faculty wise, department wise and committee wise academic planning thereafter we prepare consolidated academic calendar. The institution adhered important days, events and programmes as per guidelines of University, UGC, Central and State Government and apex body (Village Uplift Society) of the institution as well.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://gundewarcollege.com/programme-outcome.php>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
	BCom	commerce	226	152	67.26
	BA	Social Science, Language	38	15	39.47
	BBA	Management	27	22	84.48
	BCA	computer application	32	21	65.63
	MCom	Audit	45	5	11.11
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://gundewarcollege.com/feedback.php>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Intellectual Property Rights	Department of Library	12/03/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
View File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Humanities	6	5
National	commerce	11	5
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
commerce	8
Humanities	9
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
View File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
View File						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
No Data Entered/Not Applicable !!!				
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen- cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
No Data Entered/Not Applicable !!!				
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of
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students/teachers participated under MoUs

No Data Entered/Not Applicable !!!

[View File](#)

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
3000000	3493566

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
No Data Entered/Not Applicable !!!	
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Libman	Fully	1.00	2017

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
No Data Entered/Not Applicable !!!			
View File			

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	94	71	57	57	1	8	5	3	9
Added	1	0	0	0	0	0	0	0	0
Total	95	71	57	57	1	8	5	3	9

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

2 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
700000	727567	600000	632028

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link) The college has established a system to make optimum use of infrastructure. The indoor sports complex is kept open for the outsiders in the morning and evening. The outsiders can use all three badminton courts, basket ball court, Tennis (Murum Court), Summer camps are also organized by the institution for the benefit of outsiders in Summer vacations. The same indoor sports complex made available for various co-curricular and extra curricular activities on rental basis. The Library provides open access to staff members and P.G. students and partial open access to U.G. students as per requirement. Teachers as well as students have been provided internet and reprographic facility in the library. UGC Network Resource Centre and computer lab provides free access for academic research work for staff members and students The college has developed a mechanism for maintenance and upkeep of the infrastructure, facilities and equipments. Security Guards are appointed for security. Annual maintenance contracts are given to the outside agency for equipments, computers, Campus beautification committee looks after infrastructural facilities, administrative and teaching building (Electric, plumbing, lavatories etc.) The institution has its developed mechanism to ensure the optimal utilization and maintenance of the infrastructure, facilities and equipment of the college. The college has evolved the following system for maintenance and upkeep of the infrastructure, facilities and equipment of the college. The Secretary of the College Council is given a charge of maintenance and upkeep of the classroom facilities and other teaching learning aids. The librarian alongwith the support staff is given the responsibility of the maintenance and upkeep of library resources. Technicians of AMC agency are visiting monthly for maintenance of computers other equipments. In emergency, AMC agency provides its immediate services. The institute takes up calibration and other precision measures for the equipment/instrument once in a year. Special measures are taken to ensure safety and maintenance of sensitive equipment. To prevent the equipments from damage, such equipments are kept in safe custody of the concerned authorities. Voltage Stabilizers, UPS, Inverters and Generator are available for uninterrupted electricity supply and to control voltage fluctuations MCB are installed, Fire extinguisher facility is made available in the teaching block, administrative building indoor sports complex etc. For continuous purified water supply water coolers and overhead water tank facility is available.

https://gundewarcollege.com/Procedure_utilizing%20facilities.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
No Data Entered/Not Applicable !!!			
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
importance of aptitude in competitive era	29/08/2018	37	Department of computer and Management
Online Aptitude Test	15/09/2018	29	Department of computer and management
Market Research and Research Methodology	02/02/2019	90	Department of Computer and Management
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
No Data Entered/Not Applicable !!!					
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
8	8	15

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of	Programme	Department	Name of	Name of
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	students enrolling into higher education	graduated from	graduated from	institution joined	programme admitted to
2019	104	BA, BCOM, BBA, BCCA	COMMERCE ARTS	ANNASAHEB GUNDEWAR COLLEGE, RTM NAGPUR UNIVERSITY	PG HUMANITIES AND COMMERCE
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

As per new Maharashtra Public University Act 2016, one student representative is a member of College Development Committee. The student representative can discuss various issues related to students like all-round development of students and academic ambience which will result in a positive and suitable outcome with a concrete solution in favour of students. As per guidelines of RTM Nagpur University the college constitutes a student's council. The student securing highest percentage in the last qualifying examination is nominated as class representative from each class. The class representative shoulders the responsibility of the class e.g. if a teacher is on leave, the student representative report the HOD so that the class will be engaged by other teachers. The class representative will also look after whether the class is cleaned or not etc. The department of Life Long learning and extension, RTM Nagpur University in the institutional unit students are nominated by Convenor of the department as a part of committee to carryout short term courses run by this department. These students offer their contribution not only is admission process of these short term courses but also up to the completion of the whole activity like examination, distribution of certificates etc. The NSS unit of institution has an active participation of students' one girl and one boy representative volunteer is nominated by Coordinator of the Unit. The nominated volunteers are involved in planning, decision making and execution of plan. These nominated volunteers play their role as a leader for all participated

volunteers. These leaders are enthusiastic in successful organization and conduct of all activities organized by NSS Unit. The department of Sports Physical Education has also the strong team of senior players to guide Junior students. Students Welfare Advisory Committee is established in the institution. Through this committee the students are encouraged and motivated for participating in extra and co-curricular activities at University, inter collegiate and collegiate level events like debate, elocution, cultural etc. While playing their role as a committee member Senior students provides guidance and helping hand to upcoming talent, junior students and newly admitted students.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Alumni meeting orgained on date 20.01.2019 25.02.2019

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college has various Academic and Administrative committees consisting of teaching faculty Heads, non-teaching staff along with the Principal. The Principal interacts with the staff, the students and the parents to formulate the planning and implementation of activities. The institution has adopted participative management to ensure progress. The Principal of the college has autonomy to govern the institution within the purview of the rules and regulations framed by the government. The Principal appoints the conveners of various committees with the consent of the governing body, further nominates the members of committee in consultation with the respective conveners. Committees are well guided about their roles and responsibilities by the Principal. As per the guidelines, the committees prepare action plans and submit the same to the Principal for approval. The administrative staffs are given a job map along with the roles and responsibilities. The committees carry out the activities with utmost care.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	"Committed for Quality Excellence" is the mission of our college which clearly envisages the following three

areas for the accomplishment of this objective, viz, Academic excellence, Personality development and Social awareness. The objectives of the curriculum offered by Rashtrasant Tukdoji Maharaj Nagpur University, Nagpur and the goals of the institution are complimentary in nature. The variety and scope of the courses in each programme assure that the students achieve academic excellence in the respective discipline. Seminar presentations, project works, field visit, participation in the social activities organized by College as well as University are vital for the successful fulfilment of the programmes. It helps the students to develop their personality and approach towards the society. Apart from the academic framework, each programme provides exposure and opportunity to the students to interact with society, industry and institutions through dialogues, seminars, workshops and field studies which ensure their social interaction and also social awareness. Apart from this, Department In-Charge from the college attends the departmental conferences in the university. They give necessary feedback and inputs for supplementing the university's curriculum. It ensures the achievements of goals of the college as mentioned above.

Teaching and Learning

The college has 'Academic Planning Committee' which plans the academic schedule of programme teaching learning process for the academic year. Academic Calendar is prepared by the committee and is distributed among the staff members. Teacher's semester wise teaching plan, academic schedule and plan of action is given to the teachers at the commencement of the academic session. Apart from this, teachers profile and form of committee report is also given to the teachers to keep the record of their performance and achievement in a particular academic year. To prepare reference material for students teachers refers various reference books along with Internet for updated and recent trends. Reference material prepared by subject teachers is made available in the library. Either the student can take a soft copy or hard copy from the library.

Knowledge information is imparted to teachers for internal assessment (Home assignment, viva-voce overall performance by the Head of the Dept.) Power point presentation smart board are used to enhance learning ability and perception. The teaching non teaching staffs were trained by the IT Professionals for handling of internet computer. Use of PPT, words other software were taught to the teachers

Examination and Evaluation

The college has developed its own assessment system to measure the performance of the students. Assessment is done through the system mentioned below. • Viva Voce • Assignment/Project • Internal Assessment • Class test • Classroom seminar • Open book exam • Participation and feedback in a class • Involvement in the students' development activities • Annual test exam After the completion of the topic the class test is conducted. The performance of the student is assessed to formulate the further plans or strategies. Classroom seminars are conducted to measure the performance of the students. The seminar is conducted once in a session and is based on any of the important topics of the syllabus. It is mandatory for the each teacher to take classroom seminar. The open book exam is conducted to lessen the fear of the students towards the exam and to develop his interest and confidence in studies. Students are allowed to carry books with them and can answer the questions from the books. Annual test exam is conducted usually in the month of January or February before the commencement of the university exams to remove the fear of the students towards the exam and develop familiarity with the exam paper pattern. The test is conducted and answer sheets are valued. The marks obtained by the students are informed to them and the answer sheets are given to them.

Research and Development

The institution has a research committee to monitor and address the issue of research. There is a research committee comprising of a convener and five staff members headed by the principal to monitor and address the issue of research. Activities - • Encourage teachers to undertake

research work and research project. •
 Scrutinizing and forwarding the proposals of teachers to the funding agencies like UGC or any other agency for financial assistance. •
 Correspondence with the eminent research scholar. • Assessment and monitoring of the research work of the individual teacher. Major decisions taken - • The proposal for financial assistance to undertake research projects submitted by the staff members to the funding agencies like UGC is forwarded. • time-off, reduced teaching load, special leave etc. to teachers • support in terms of technology and information needs • facilitate timely auditing and submission of utilization certificate to the funding authorities

- Autonomy to the principal investigator - In case of Minor Research Project, if Minor Research Project is sanctioned by the University Grants Commission or any other agency the institution give complete autonomy to the Principal Investigator. • Timely availability and release of resources - For minor Research Project the funds are made available and the timely release of fund is done • Adequate infrastructure and support system- The infrastructure and support system is provided to ensure smooth progress of Minor Research Project. Does the timely auditing and submission of utilization certificate to the funding authorities.
- Facilitate timely auditing and submission of utilization certificate to the funding Authorities The efforts made by the institution in developing scientific temper and research culture and aptitude among students. • The institution promotes research and development of scientific temper among students by organizing. • Classroom seminars - where students have to present a paper on the given topic. • Guest lectures are organized to promote the development of scientific mind and rational thinking for teaching staff and student also.

Library, ICT and Physical Infrastructure / Instrumentation

The college library has been computerized with Libman Software. Internet facility is available in the Library. Large number of new magazines and new journals has been subscribed. New text books, reference books, books of competitive exams are purchased. New

furniture racks and shelves are added as per the requirement. Bulletin board and notice boards are installed. The college library has an advisory committee which comprises of Arts Commerce faculty teachers. The Head of the faculty of commerce is a convener, along with 2 members from Arts faculty, one member from Commerce faculty and one member from contributory teachers from Commerce faculty (as a representative of contributory teacher to fulfil their requisition) as the members where as the Librarian is working as Secretary of the said committee. Apart from this, a Book Purchasing Committee is formed with Convener and four members to consider the need for purchase the books. The college library provides open access to staff members and P.G. students and partial open access to U.G. students as per the requirements. A ticket is issued to each student for borrowing text books. The text books are issued and returned as per the library Time-table during library timings. Competitive exam books, magazines and other books are issued only for the reading in a reference reading room. The committee looks after the library timings, student and staff services, maintenance of library and reading room, weeding out of the books and other material. The library committee members, other staff members and students indentify the new arrivals and current titles in the market. The requisition list submitted to the librarian is reviewed in the meeting. A unanimous decision by the committee is taken regarding the purchase depending upon the budget allotment and need of the students. The library staff members provide support to students and teachers by informing and displaying new arrivals, searching of books, accessing the internet, taking printouts, downloading etc. The library staff arranges book exhibition every year to make the students aware regarding new text books, reference books, and journals, competitive exam books, reading materials, novels and other books also. Books exhibition always gets an enthusiastic response from students and staff as it helps motivating the staff and students to

inculcate the reading habits and 'reading culture'. The librarian arranges guest lecturers for the students and staff to help students to get and use relevant information from internet. It also motivates the students to search and download meaningful, useful and relevant information. These lectures are helpful for staff and students in saving for obtaining required information in minimum time. A book bank facility is also provided. Student has to deposit the total cost of the books to borrow it from the library. He can get the 90 of cost as a refund when he returns the book. The book bank system works at 10 cost benefit. The library staffs always render a helping hand and guides students and staff for maximum utilization of library resources. Newspapers published at local, state and national level are also available in the library. The librarian guides students for filling online exam and other form of university and competitive exams, to take printout of hall ticket, admit cards and also advices how to prepare for exams. Four LCD projectors have been installed in auditorium, mini conference hall, meeting hall and computer lab. Apart from easy access of smart board to staff and students for effective teaching and learning process, it also has the following. (i) Graphical explanation of text (ii) Diagram sketches, figures supporting to the test (iii) Coordinating the contents of the subject given in the syllabus with the current information over the internet. (iv) The smart board also facilitates for seminar, research papers, presentation for viva-voce guest lecturers etc. effectively. The learning activities and technologies developed (access to on-line teaching-learning resources, independent learning, ICT enabled classrooms/ learning space etc.) by the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher. Due to the rapid spread of technology and internet, the students find great interest in using the internet as a key resource for obtaining updated and vital

information. Thus the facility like internet and printing help student to prepare him for the study. The library with an easy access to e-magazines, e-books and e-journals provide extra advantage to the students to enrich his knowledge. The college does not avail of the National Knowledge Network connectivity directly or through the affiliating university

Human Resource Management

Every member of teaching and non-teaching staff is involved in management of the college by assigning specific responsibilities. The strength of the institution lies in its academic and administrative human resources. The responsibilities, roles and accountability are fixed for the members, conveners and head of the departments, cells and committees. The standard assessment practice is introduced to assess the performance of the individual teacher and that of the committees and cells.

Industry Interaction / Collaboration

Industrial tours and visits are organized for all students to have interaction for practical exposure of theoretical knowledge. Guest lectures of professionals from the industries by the department and committees to facilitate interaction opportunities to the students are organized

Admission of Students

RTM Nagpur University prepares a time schedule for admission process to be applicable to all affiliated colleges.

1) Merit (marks scored in the qualifying examination are considered Admission is given on "First come First Serve" basis. 2) No Entrance test is conducted. Individual Counselling and admission form scrutinized by the teaching faculty of college. For filling online admission form the teachers and computer laboratory attendant help the students. Seats are reserved for the students from SC/ST/OBC Minority Students. Admission is given to the grant in -aid courses first, after filling up total strength in Grant in aid courses, admissions for non grant courses are given. • This guidelines of RTM Nagpur University are followed the as it is. Timely online submission of admission is submitted to RTM Nagpur University. • From the year 2018-19 University adopted Centralized admission process for all P. G. Courses

vicinity of RTM Nagpur university. Our college has been selected by RTM Nagpur University as one of the Facilitation centres among 8 Facilitation centres in Nagpur City.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>The college has a well defined quality policy regarding academic, administrative, developmental, financial, social and cultural activities. The vision mission objectives are clearly laid down in the college prospectus. As the institute is committed towards academic excellence and growth, the institute strives hard to maintain and ensure quality in academic and other areas to serve its objectives. The top management and the Principal encourage the staff to organize and participate in seminar, conferences, workshops, refresher and orientation courses to update their knowledge and skill base. The quality is maintained through academic programmes, co-curricular activities, providing academic exposure, guidance, competition, sports, games, NSS and NCC. The institution has a perspective plan for development. The perspective plan for development consist qualities and plan to ensure academic excellence. The key aspects of a perspective plan are given below:</p> <ul style="list-style-type: none"> • Ensuring quality in education • Providing state of art infrastructure • Orientation towards research, research activity and support • Establishing and maintaining superb and vibrant academic ambience
<p>Administration</p>	<p>The administrative functions of the Institution are carried out in a participatory manner through various committees. Major administrative decisions of the Institution are taken in the meetings of the Local managing committee. Teaching departments are given autonomy in decisions regarding academic programs. Teaching, evolution and feed-back system are developed by taking into consideration convener of the committee.</p>
<p>Finance and Accounts</p>	<p>A Purchase Committee is constituted. Senior staff members are working as a member under the chairmanship of Principal. Tenders are invited, reviewed in the meeting and lowest</p>

priced tender is accepted. The concerned Head or in-charge of particular departments are invited as an invitee if he / she is not a member of purchase committee. The purchases of library are discussed in the meeting of library advisory committee under the chairmanship of principal with all head or incharge of the Department. The external audit of the institution is done by the authorized C.A. (Chartered Accountant). The last audit of the institution was done in 2011-12. The major sources of institutional receipts/ funding: a) Government Grants (Salary and Non salary Grants) b) UGC Grants c) Tuition Fees other receipts d) College share in GOI scholarship Free ship The college sends proposals additional funding from UGC for various purposes. The grants are sanctioned by UGC have been utilized for the same purpose for which it is sanctioned, as per the rules and regulations laid down by UGC

Student Admission and Support

Extra classes are conducted and special attention is given to ' Slow learners', so that they try to achieve the level of general or normal students. Personal Counselling, Mentoring, Remedial classes are also arranged to prepare students for examination. To provide practical exposure to the students, Industrial visit, educational tours and fields visits are organized for both Commerce and Arts faculty students. Students of B.Com. B.B.A. and B.C.C.A. are given exposure to prepare their assignments on relevant topics and the topics in actual practice in corporate sectors and entrepreneurs. Magazine is published yearly and distributed among the students. The college publishes- Drishtikshep, a student magazine that features articles, poems, stories, essay, reviews, reports achievements of the college. The magazine committee of the college invites articles, poems, stories and essays compiled or written in English, Hindi and Marathi for the publication to develop writing literary skills among students. Remarkable achievements in annual examination, sports, cultural activities, N.C.C., N.S.S. are published in the magazine. The reports of the various departments are also published in the magazine. Efforts are made to facilitate direct

exposure to the entrepreneurial enterprises by arranging visits to the companies, industries in the region. In B.Com. (Vocational), the institution develops entrepreneurial skill among students by organizing various guest lecturers and industrial tours. The students interact with various successful entrepreneurs through programmes, guest lectures and visit. Following value added programs are available:- Basic English, Communication skill, Presentation skill, Leadership, Time Management, Business etiquettes, Positive attitude, Swot Analysis, Resume writing, Group Discussion, Interview Technique and Team Building. Entrepreneurship Development is one of the optional subjects in B.Com.(Vocational) Part I, II and Final. Additional academic support, flexibility in examinations Special dietary requirements, sports uniform and materials Any other The college encourages students to participate in extra-curricular activities including sports, games, quiz competitions, debate and discussions and cultural activities. Guidance, flexibility for internal examinations, travel concession, free access to Gymnasium is also available. Prizes, cash awards and certificates are given to the achievers. For the University players, tracksuits are provided. Special dietary arrangements e.g. fruits, juice and energetic food etc. also are made for the sports persons. As per the university norms, incentive marks are awarded to the students participating in NSS, NCC sports cultural and adult education extension activities. Every year the college organizes Inter Collegiate Debate Competitions. The winning teams as well as first three participants are given trophy and cash prizes. Extra and co-curricular activity committee Members motivate

Examination

All the semester examination are conducted by R.T.M.N. U. University adopted sending question papers online 2 hours before commencing the examination i.e. in the first and 2 shift of examination.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
17	8	12	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Accidental Insurance personal benefit group scheme of state government employees	Accidental Insurance personal benefit group scheme for state government employees	Group Insurance

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The statutory Auditors are appointed by the parent body of the institution. The auditors are authorised to periodical visits and carryout surprise checks to have a overall control over the financial activities of the college. Annual Audits are undertaken within specified time limits framed by the State Central Authorities Periodical financial audited statements are submitted with the University and Joint Director of Education. To have an internal control over the fund distributions, committee form of organization is adopted by the college administrations. The Budgets are prepared and submitted on the

commencement of semesters and funds are issued to the functional committees after due verification of the programmes and activities.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
View File		

6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		No	
Administrative	No		No	

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Each academic year Parent- Teacher meet is organized and Parent- Teacher Association is formed. Parents present in the meeting express their views and they are satisfied with the institution. A structured questionnaire is prepared to obtain a feedback from parents. The analysis of feedback forms revealed that the parents are satisfied with the college as a whole. Specially the parents were happy about the safety of girls student and the care taken by the college for girl students.

6.5.3 – Development programmes for support staff (at least three)

No Data Entered/Not Applicable !!!

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Online Test Exam Mentor Mentee Scheme Book Review by Student
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
View File					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the

year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
No Data Entered/Not Applicable !!!				

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<p>7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as: Percentage of power requirement of the College met by the renewable energy sources 'Nirmalya Sankalan' programme was organized at Futala lake on the occasion Anant Chaturdashi (emersion of Ganesh Idol). The students of department of Environmental studies, NSS and Life Long and Extension Education actively participated in this campaign. Students, Teachers and supporting staff convinced the devotees of Ganesh that not to throw Nirmalya in the Lake and Ganesh Idol as well. The students conveyed the message use of artificial tank is must to prevent condemnation of water.</p>

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	6
Rest Rooms	Yes	30
Scribes for examination	Yes	55

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
View File							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

<ul style="list-style-type: none"> • E-paper work initiative • Online Payment System • Online Test Exam • Online Feedback system • Online Admission Process
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7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1] Title of the Practice. Felicitation and honour to the students It is a yearly practice of the college to honour the student on their meritorious performance in academic, Sports extension. College offers various Awards to students in many areas in summer examination of RTM Nagpur University from the college like- Academics: Highest score in Economics from B.A. B.Com. Final Highest score in Marathi Literature from B.A. Final Highest score in Marathi Literature from M.A. Final (Mar) Highest score in Political Science from B.A.

I, II and Final Highest score from M.A. Final Mar, His, Eng, Soc, Eco M.Com.(Prof) Final Highest score from B.B.A. B.C.C.A. Final Highest score from M.Com. Final (Prof) Highest score from Arts faculty B.A. Final Highest score in Sociology from B.A. I, II and Final Sports: Best player of academic session Extension: Best NSS volunteer of academic session Best NCC Cadet The Awards are given to students on the day of Death Anniversary [i.e. 29th September] of our Founder Late Annasaheb Gundewar. Goal: The Practice 'Felicitation of Students' was introduced with an aim to boost the morale of students in academics. The practice: The Practice is conducive to the aims and objectives of the College and Institution. Evidence of success: As far as the evidence is concerned the quantity of awards is limited. Efforts are being made to extend the practice to the best of our ability. Students on their side feel proud and satisfied when their ability and skills are rewarded. 2] Title of the Practice. Visit to Senior Citizens The Department of Sociology is carrying out this activity in collaboration with selected students. There are certain schemes of State Government for Senior citizens. As the senior citizens of nearby areas of the college, are either illiterate or unaware with the facilities provided by the Government. Goal: 1. To provide guidance about the Govt. schemes to senior citizens. 2. To help them to avail the facilities of schemes. 3. To build the confidence. The procedure: Selected students of the Sociology along with the coordinators of the department visit the senior citizens. They discuss and provide guidance about the concessional schemes of Govt. and banks as well. They also convince the senior citizens about the benefits, advantages of these schemes. The students also help them to open the savings accounts in the banks. The volunteers and students help them in availing the facilities. The students counsel the senior citizens which helps them to boost their morale and confidence level. The students visit them to collect the feedback. The Evidence of Success: The students and volunteers visit them periodically as a follow up system and for feedback also. Some of the senior citizens opined this practice proved to be a good appreciable practice of the college

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The most outstanding feature of the college is the diversity of the teaching programme, which is a mix of traditional, vocational and Career Oriented courses. True to its commitment, the college has proved its responsiveness to the needs of the students, particularly the students of weaker sections. The students of weaker sections are given special support and care as this is the only college which organizes three day residential workshop on 'Career Guidance and Personality Development' for the students of SC/ST/OBC and minority every year. The college is able to offer a rich variety and support to its students. Extra-curricular and co-curricular activities, community work, extension activities, academic programmes, NSS activities, extension work in various areas (Continuing Adult Education), sports and cultural programmes make college life in Annasaheb Gundewar College a pleasant and memorable experience for its

graduates. The student support activities involve all the developmental activities such as career guidance and personal counseling. The placement cell provides guidance and opportunities for placements and employment. One teaching faculty elected as Senate Member of R.T.M.Nagpur University, Nagpur. And one of the teaching faculty members nominated as a Member of Board of Studies of R.T.M. Nagpur University, Nagpur by Hon'ble Vice Chancellor. ? One girl student secured 1st Merit position in the merit list of M.Com. (Professional) of RTM Nagpur University and one girl student secured a 10th Merit position in the merit list of B.Com. Final of RTM Nagpur University. ? Each department of the institution organizes industrial and field visits to offer first hand and practical experience to the students. ? Guest Lectures on various and relevant topics are organized by each department. ? The department of Physical Education Sports organized two days training camp for tribal students in Wardha District. The players of the department imparted free training to 232 tribal students. ? In Campus Placement Drive of Tata Consultancy Services, Mihan, Nagpur 15 students were selected and joined. ? Three girl students were shortlisted for recruitment by HCL, Mihan, Nagpur. ? The department of Home Economics of the institution organizes Earn Learn Campaign every year. In this campaign the girl students of the department prepared handmade articles, phenyl, Jam, jelly, pickle, soft drink (Sarbat) paper bags, etc. For selling purpose Exhibition is organized under Earn Learn Scheme. ? Seven days NSS Special Camp is held in Rajbhavan, Nagpur every year. Our institute is the only one to whom Rajbhavan Nagpur authorities invited and permitted to organize the camp. ? The institution has installed Online Cloud Based ERP Solution Software for College Management System. It is connected online cloud based ERP Solution Software along with online payment Gateway facilities. Through this software student can register for online admission process. Though this app, student access the all information regarding his/her identity No., class, fees structure, outstanding fees, library facility and notices etc. ? The institute as a whole contribute whole heartedly on building qualitative personality traits and skill that are most sought after by the employment market.

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

1. To introduce Short Term soft skill development courses for students.
2. To promote students for SWAYAM MOOCS online courses.
3. To Introduce Star of The Year Award for student in commerce faculty.
5. Proper system for rain water harvesting
6. Plastic free campus
7. Proper management of solid and liquid waste
8. Facility of free wi-fi facility
9. To take up Major Research Project.
10. To make more E-books, E-journals Magazines available in the college library.
- 11.To organize Students' Parliament so as to make the students aware about the actual proceedings of the parliament.
12. To conduct Unit Tests online.