

# **ANNASAHEB GUNDEWAR COLLEGE**

**KATOL ROAD, NAGPUR-13**

## **INTERNAL QUALITY ASSURANCE CELL**

### **Minutes of IQAC Meeting Held on 22<sup>nd</sup> July 2015**

Meeting of IQAC of the college held on 22<sup>nd</sup> July 2015 under the Chairmanship of the Principal in the Principals office at 11.30 am.

The following members attended the meeting--

Dr. Mrs. Varsha Thakre	-	Coordinator
Dr. P.R. Kothiwale	-	HOF Commerce
Dr. B.V. Shrigiriwar	-	Director, Dept. of Physical Education & Sports
Dr. B.V. Nannaware	-	HOF Arts
Dr. Nita Sharma	-	Librarian
Dr. P.S. Bhagdikar	-	HOF Social Sciences
Dr.( Mrs) M.R.Thakre	-	Convener Girls Student Guidance Cell
Prof. R.B.Burile	-	Coordinator NSS
Shri M.W.Nishan	-	Administrative Officer
Mrs Ranjanatai Pawar	-	Secretary , VUS- Management Representative
Dr Rahul Kannamwar	-	Member, Executive Council, VUS- Management Representative
Mrs Anjalitai Pangantiwar	-	Member, Executive Council, VUS- Management Representative
Shri P.M.Bhoyar	-	Administrative Officer
Shri O.Z. Dhande	-	Administrative Officer
Mr. Sunil Kaithwas	-	Representative, Alumni
Ku Kavita Madankar	-	Student Representative
Shri Rupchandaji Mone	-	Stakeholder & community Representative

**Agenda :**

- 1) To confirm the minutes of last meeting held on 28<sup>th</sup> April 2015
- 2) Updating college website.
- 3) Installation of name board in the staff room.
- 4) Any other subject with the permission of chair.

Following members were present:-

**Subject No. 1:-To confirm the minutes of last meeting held on 28<sup>th</sup> April 2015**

Dr. Varsha Thakre, Co-coordinator IQAC , read the Point wise minutes of meeting held on 28<sup>th</sup> April 2015 before the Members, which was thoroughly discussed and confirmed unanimously.

**Subject No. 2:-Updating college website.**

Looking forward to next i.e. 3rd cycle of NAAC, IQAC coordinator expressed her views that our college website needs to be updated. The chairman added that the brief information about the teaching faculty, rewards, awards, addition to educational profile, achievements of teaching faculty, achievements of students in different events and activities etc should be updated on the website.

The chairman further added that the website is the 'mirror' of the college, hence required to be updated with attractive features and it should be updated in to 'Easily Operated" way. The secretary Mrs. Pawar directed to upload objectives and activities of the society for the general information of public. The chairman gave instructions to the IQAC members to produce their individual performance appraisal to the IQAC Co-coordinator in order to complete this task.

**Subject No. 3:-Installation of name board in the staff room.**

One of the IQAC member and Head of the Department of Commerce faculty Dr. P.R.Kothiwale put a proposal to install a Board of Teaching Faculty in the Staff room with updated information.

All IQAC members were expressed their willingness and supported the proposal of Dr. Kothiwale. This responsibility was given to the in charge of staff room i.e. the Secretary of college council to prepare and install the name board in proper form.

**Subject No. 4:-Any other subject with the permission of chair.**

All IQAC members were satisfied with the above discussions. Hence, the meeting was concluded with votes of thanks by IQAC co-coordinator.

*VThakre*  
[Dr. Varsha Thakre]  
Coordinator IQAC



*[Signature]*  
[Dr. Devendra Mohture]  
Principal  
Annasaheb Gundewar College  
Katol Road, Nagpur.

# ANNASAHEB GUNDEWAR COLLEGE

KATOL ROAD, NAGPUR-13

## INTERNAL QUALITY ASSURANCE CELL

### Minutes of IQAC Meeting Held on 30<sup>th</sup> December, 2015

Meeting of IQAC of the college held on 30<sup>th</sup> December, 2015 under the Chairmanship of the Principal in the Principals office at 10.30 am.

#### **Agenda-**

- 1) To confirm the minutes of last meeting held on 22<sup>nd</sup> July 2015
- 2) To Assign University Examination responsibility as a Chief Supervisor.
- 3) Submission of PABS forms, various reports to IQAC.
- 4) Other subject with the permission of chair.

Following members were present:-

Dr. Mrs. Varsha Thakre	-	Coordinator
Dr. B.V. Shrigiriwar	-	Director, Dept. of Physical Education & Sports
Dr. B.V. Nannaware	-	HOF Arts
Dr. Nita Sharma	-	Librarian
Dr. P.S. Bhagdikar	-	HOF Social Sciences
Prof. R.B.Burile	-	Coordinator NSS
Mrs Ranjanatai Pawar	-	Secretary, Village Uplift Society- Management Representative
Mrs Anjalitai Pangantiwar	-	Member, Executive Council, VUS- Management Representative
Shri M.W.Nishan	-	Administrative Officer
Shri P.M.Bhoyar	-	Administrative Officer
Shri O.Z. Dhande	-	Administrative Officer
Mr. Sunil Kaithwas	-	Representative, Alumni

#### **Subject No. 1:- To confirm the minutes of last meeting held on 22<sup>nd</sup> July 2015**

Dr. (Mrs.) Varsha Thakre, Co-coordinator IQAC, read the Point wise minutes of meeting held on 22<sup>nd</sup> July 2015 before the Members, which was thoroughly discussed and confirmed unanimously.

**Subject No. 2:-To Assign University Examination responsibility as a Chief Supervisor.**

The Principal and Chairman of IQAC appealed the teaching staff members for conducting University winter and summer examinations are compulsory to the affiliated colleges. Hence, it is a prime duty of teaching faculty members to be ready to shoulder the responsibility of Chief Supervisor of college centre.

Mrs Ranjana Pawar, The Secretary VUS, suggested that the duty of chief Supervisor should be assigned to all teaching staff members in rotation which will help them to gain the experience in conducting examinations as well as will maintain equality for shouldering major responsibility. Hence it is hold to apply rotation method is one of the best methods to give the responsibility as Chief Supervisor. IQAC members accepted and supported the views of the Hon'ble Secretary.

The Principal as Chairman, expressed thanks in this regards.

**Subject No. 3:- Submission of PABS forms, various reports to IQAC.**

The Principal and Chairman of the meeting, directed to submit PBAS forms all teaching faculty members to IQAC Coordinator within specified period.. Timely submission of these forms is highly important to prepare AQAR every year. If the teacher fails to submit the same before the last date it creates hurdles in preparation and mandatory submission to authority.

The Principal and Chairman directed IQAC Coordinator, if teachers fails to submit the same before due date, without waiting you may proceed further as required.

**Subject No. 4:- Any other subject with the permission of the chair.**

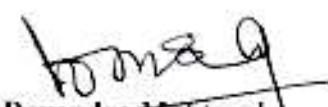
The IQAC members requested the Principal and Chairman of IQAC, that they need help of IQAC Coordinator to fill up PBAS forms. Principal expressed that, you may contact IQAC Coordinator, and she is always there in her office and ready to help you all, if you need her help. She will guide you properly.

He further added that all Department Heads and Conveners of the committees should submit the departmental reports and Industrial and field visits reports along with expenditure incurred so far, to the office without fail.

IQAC Coordinator also come forward and agreed with the views of the Chairman and concluded the meeting with warm vote of thanks.

  
[Dr. Varsha Thakre]  
Coordinator IQAC



  
[Dr. Devendra Mohture]  
Principal  
Annasaheb Gundewar College  
Katol Road, Nagpur.

### Action Taken Report for Academic Year 2015-16

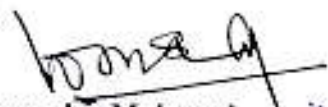
The IQAC in its meeting held on 22/07/2015 & 30/12/2015 reviewed the status of the implementation of the action plan.

The following plans have been accomplished.

- 1) Organized Digital week from 17/08/2015 to 27/08/2015
- 2) Organized Guest lecture for the students on "Double your Brain Power, Triple your mind power"
- 3) 8 students have been recruited in Tata Consultancy Services as a part of MOU with TCS.
- 4) Affirmative Action Free Training Programme organized for under privileged students with collaboration of TCS.
- 5) One student was sent as a Trainer to attend Disaster Management Training programme organized by YASHADA, Pune
- 6) Financial Literacy Programme organized for teaching & non teaching staff by SEBI Consultant, Mumbai.
- 7) Published half yearly research Journal "Delve" ISSN 2279-7510
- 8) International yoga day celebrated on 21/06/2015
- 9) Short Term Certificate Course Agricultural Waste Management has been commenced by Continuing, Adult Education & Extension Activity Cell of the college.
- 10) One cadet of NCC participated in National level RD Parade on 26<sup>th</sup> January 2016 at New Delhi
- 11) One cadet of NCC participated in National level RD Parade on 26<sup>th</sup> January 2016 at New Delhi
- 12) A week long Lecture Series, State Level Essay Competition and Objective Type Examination on the constitution of India to celebrate 125<sup>th</sup> Birth Anniversary of Dr. Babasaheb Ambedkar
- 13) 'Water Run Walk-Thon' to create awareness regarding 'scarcity of water' on 20<sup>th</sup> March 2016
- 14) Computer Software licence installed at the cost of Rs. 5,10,000/-
- 15) To develop the sports department sports material of Rs. 70,000/- and campus beautification expenditure of Rs. 45,000/- incurred the during year

  
[Dr. Varsha Thakre]  
Coordinator IQAC



  
[Dr. Devendra Mohture]  
Principal  
Annasaheb Gundewar College  
Katol Road, Nagpur.