

# **ANNASAHEB GUNDEWAR COLLEGE**

**Katol Road, Nagpur-13**

## **Academic Planning, Correspondence and Development Committee**

### **Schedule of Activities / Programme 2017-18**

July 2017	<ul style="list-style-type: none"><li>➤ Physical Education Dept</li><li>➤ NSS</li><li>➤ Students Welfare Advisory Committee</li></ul>	<ul style="list-style-type: none"><li>➤ Induction &amp; Coaching Programme</li><li>➤ Enrollment of Volunteers</li><li>➤ Tree Plantation Programme</li><li>➤ Awareness Programme for Voters Registration</li></ul>
August 2017	<ul style="list-style-type: none"><li>➤ Commerce Department</li><li>➤ Campus Beautification Committee</li><li>➤ Physical Education Dept</li><li>➤ Sociology dept</li><li>➤ NSS</li><li>➤ Girls Guidance Committee</li><li>➤ Marathi Dept.</li><li>➤ Backward Class Students Welfare Committee</li><li>➤ IQAC</li><li>➤ Career Orientation Programme</li><li>➤ Academic Planning,</li></ul>	<ul style="list-style-type: none"><li>➤ Regular classes</li><li>➤ Tree Plantation Programme</li><li>➤ Meeting for budget, Sports Day Programme</li><li>➤ Class Test, Class Seminar</li><li>➤ Shramdan on Independence Day</li><li>➤ Blood Group checkup Camp</li><li>➤ Psychological guidance</li><li>➤ Establishment of study circle of Marathi Language</li><li>➤ Celebration of Annabhau Sathe Jayanti</li><li>➤ Unit Test</li><li>➤ Preparation &amp; submission of AQAR</li><li>➤ Admission Process, Meeting for budget, yearly planning &amp; Commencement of classes</li><li>➤ Collection of Academic Planning of each</li></ul>

	<p>Correspondence, Development Committee</p> <ul style="list-style-type: none"> <li>➤ Home Eco Dept</li> <li>➤ Library &amp; Inf. Sci.</li> <li>➤ English Dept</li> <li>➤ Employment Guidance Cell</li> <li>➤ Economics Dept.</li> <li>➤ Political Science Dept.</li> <li>➤ Students Welfare Advisory Committee</li> <li>➤ Alumni, Parent – Teacher co-ordination committee</li> </ul>	<p>&amp; every department, cell etc.</p> <ul style="list-style-type: none"> <li>➤ Skill Development Programme</li> <li>➤ Observation Dr. Rangnathan Birth Anniversary</li> <li>➤ Competitive practice &amp; Trial Exam.</li> <li>➤ Class Test</li> <li>➤ Three Workshops on Personality Development &amp; Career Guidance for all I<sup>st</sup> Semester students</li> <li>➤ Guest Lecture</li> <li>➤ Class Test</li> <li>➤ Voters Registration &amp; Induction Programme for all I<sup>st</sup> Semester students</li> <li>➤ Organisation of Parents-Teachers Meet</li> </ul>
September 2017	<ul style="list-style-type: none"> <li>➤ Department of Lifelong Learning &amp; Extension</li> <li>➤ Commerce Dept.</li> <li>➤ Campus Beautification Committee</li> <li>➤ Dept of Physical Education</li> <li>➤ Sociology Dept</li> <li>➤ NSS</li> </ul>	<ul style="list-style-type: none"> <li>➤ Guest Lecture</li> <li>➤ Seminar for B.B.A. &amp; B.C.C.A. students, Class Test all classes</li> <li>➤ Tree Maintenance Programme with students</li> <li>➤ College Team participation in various events</li> <li>➤ 29<sup>th</sup> Sept. Programme, before Krida Mohatsav</li> <li>➤ Educational Visit, Assignment/Seminar/ Viva</li> <li>➤ Literacy Day, Special Camp, Nirmalya Sankalan, NSS Foundation Day</li> </ul>

	<ul style="list-style-type: none"> <li>➤ Economics Dept</li> <li>➤ Academic Planning, Correspondence, Development Committee</li> <li>➤ Environmental Studies</li> <li>➤ Backward Class Students Welfare Committee</li> <li>➤ Political Science</li> <li>➤ Students Welfare Advisory Committee</li> <li>➤ Extra Curricular, Debate, Elocution etc. Org. Commi.</li> <li>➤ History Dept</li> <li>➤ IQAC</li> <li>➤ Career Orientation Prog.</li> <li>➤ TCS</li> <li>➤ Publication Committee</li> <li>➤ Home Eco Dept</li> <li>➤ Library &amp; Inf. Sci Dept</li> <li>➤ English Dept</li> <li>➤ Employment Guidance Cell</li> </ul>	<ul style="list-style-type: none"> <li>➤ Unit Test</li> <li>➤ Review of activities &amp; Programmes of all departments</li> <li>➤ Nirmalya Sankalan</li> <li>➤ Registration of the students</li> <li>➤ Orientation of the students</li> <li>➤ One day workshop on 'Jamu-Kashmir' Issue in associated with JKSC Nagpur.</li> <li>➤ Submission of Report regarding Voters</li> <li>➤ Registration to the Director students Development, RTM Nagpur University</li> <li>➤ General Knowledge Competition</li> <li>➤ Guest Lecture</li> <li>➤ Guest Lecture/Seminar/ Workshop for students for preparation for exams</li> <li>➤ Admission process &amp; commencement of classes</li> <li>➤ Follow up of MOU &amp; Training</li> <li>➤ Publication of Research Journal 'Delve'</li> <li>➤ Creative Development cum sale</li> <li>➤ Essay Competition (Late Madanlal Choube)</li> <li>➤ Classroom Seminar, Guest lecture</li> <li>➤ Guest lecture on Interview techniques</li> </ul>
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	<ul style="list-style-type: none"> <li>➤ Girls Guidance Committee</li> <li>➤ Examination Committee</li> <li>➤ Alumni, Parent – Teacher co-ordination committee</li> </ul>	<ul style="list-style-type: none"> <li>➤ Medical Guidance</li> <li>➤ College Test Examination of Semester I &amp; III</li> <li>➤ Organisation of Alumni Meet</li> </ul>
October 2017	<ul style="list-style-type: none"> <li>➤ Department of Lifelong Learning &amp; Extension</li> <li>➤ Campus Beautification Committee</li> <li>➤ Dept of Physical Education</li> <li>➤ Sociology Dept</li> <li>➤ NSS</li> <li>➤ Political Science</li> <li>➤ Students Welfare Advisory Committee</li> <li>➤ History Dept</li> <li>➤ IQAC</li> <li>➤ Career Orientation Prog.</li> <li>➤ Academic Planning,</li> </ul>	<ul style="list-style-type: none"> <li>➤ Guest lecture on Traffic Sense &amp; First Aid</li> <li>➤ Visit Bhivapur college with committee</li> <li>➤ Tree Cutting Programme</li> <li>➤ Participation in DNC- Krida Mahotsava</li> <li>➤ Participation in Road safety camp</li> <li>➤ Guest Lecture, Group Discussion</li> <li>➤ Birth Anniversary of Mahatma Gandhi, Clean India Mission</li> <li>➤ Unit Test (Subjectwise)</li> <li>➤ Activities directed by RTMN, University</li> <li>➤ General Knowledge Examination</li> <li>➤ Follow up of activities of all departments &amp; cells</li> <li>➤ Students Feed back</li> <li>➤ Regular classes with practical</li> <li>➤ Follow up of Activities of all committees</li> </ul>

	<p>Correspondence, Development Committee</p> <ul style="list-style-type: none"> <li>➤ Publication Committee</li> <li>➤ Home Eco Dept</li> <li>➤ English Dept</li>   <li>➤ Employment Guidance Cell</li> <li>➤ Marathi</li> <li>➤ Backward Class Students Welfare Committee</li> <li>➤ Library &amp; Inf. Science Dept</li> <li>➤ Examination Committee</li> </ul>	<ul style="list-style-type: none"> <li>➤ Collection of Articles from students for Drishtikshep 2017-18</li> <li>➤ Nutritional awareness programme</li> <li>➤ Guest lecture</li> <li>➤ Audio-visual presentation on Poetry &amp; Drama</li> <li>➤ Workshop on soft skills development</li> <li>➤ Student Group discussion</li> <li>➤ Guest lecture on Importance of English for competitive examination</li> <li>➤ Observation Dr. APJ Kalam Birth Anniversary (15<sup>th</sup> October 2017)</li> <li>➤ Conduct RTM University Examination</li> </ul>
November 2017	<ul style="list-style-type: none"> <li>➤ Commerce Dept</li> <li>➤ IQAC</li> <li>➤ Career Orientation Prog</li> <li>➤ Dept of Physical Education</li> <li>➤ NSS</li> <li>➤ Academic Planning, Correspondence, Development Committee</li> <li>➤ Campus Beautification Committee</li> </ul>	<ul style="list-style-type: none"> <li>➤ External Practical BCCA</li> <li>➤ Guest Lecture for Teaching Staff/ Seminar/ Workshop</li> <li>➤ Guest Lecture</li> <li>➤ Regular coaching</li> <li>➤ Tournament Participate</li> <li>➤ Constitution Day Celebration</li> <li>➤ Review of academic planning</li> <li>➤ Civil work</li> </ul>

	<ul style="list-style-type: none"> <li>➤ Sociology</li> <li>➤ Backward Class Students Welfare Committee</li> <li>➤ Home Eco Dept.</li> <li>➤ Dept. of English</li>   <li>➤ Employment Guidance Cell</li> <li>➤ Economics Dept.</li> <li>➤ Political Science</li> <li>➤ Examination Committee</li> </ul>	<ul style="list-style-type: none"> <li>➤ Class Seminar</li> <li>➤ Objective type test on 'Indian Constitution'</li> <li>➤ Biscuits &amp; Non Khatai making workshop</li> <li>➤ Group Discussion</li> <li>➤ Objective type test on Eng. For Comp. Exams.</li> <li>➤ Seminar on preparation of Resume or curriculum vitae</li> <li>➤ Organisation of Group Discussion</li> <li>➤ Student Parliament 2017 Seminar of college student.</li> <li>➤ Conduct RTM University Examination</li> </ul>
December 2017	<ul style="list-style-type: none"> <li>➤ Department of Lifelong Learning &amp; Extension</li> <li>➤ Commerce Dept</li> <li>➤ Campus Beautification Committee</li> <li>➤ Dept of Physical Education</li> <li>➤ Sociology Dept</li> <li>➤ NSS</li> <li>➤ Economics Dept</li> <li>➤ Girls students Guidance Committee</li> </ul>	<ul style="list-style-type: none"> <li>➤ Guest Lecture on World Aids Day</li> <li>➤ Essay Competition</li> <li>➤ Guest Lecture for B.Com. students &amp; Industrial Visit</li> <li>➤ Visit Tour with students to Vidhan Bhavan</li> <li>➤ Meeting for Educational Sports tour, Medical Test</li> <li>➤ Dept. Krida Mohatsav 2017-18</li> <li>➤ Field visit</li> <li>➤ Aids Day Awareness Programme, Field Visit, International Volunteer Day</li> <li>➤ Educational Tour</li> <li>➤ Guidance of legal advisor</li> </ul>

	<ul style="list-style-type: none"> <li>➤ Environmental Studies</li> <li>➤ Backward Class Students Welfare Committee</li> <li>➤ Political Science</li> <li>➤ Students Welfare Advisory Committee</li> <li>➤ Extra Curricular, Debate, Elocution etc. Org. Commi.</li> <li>➤ IQAC</li> <li>➤ Career Orientation Prog.</li> <li>➤ TCS</li> <li>➤ Home Eco Dept</li> <li>➤ English Dept</li> <li>➤ Employment Guidance Cell</li> <li>➤ Academic Planning, Correspondence, Development Committee</li> <li>➤ Examination committee</li> </ul>	<ul style="list-style-type: none"> <li>➤ Field Study Tour</li> <li>➤ Observance of Dr. Babasaheb Ambedkar Memorial Day Organising residential Camp.</li> <li>➤ Competitive exam on ‘ Indian Constitution A political system’</li> <li>➤ Visit to Legislative Assembly winter session IT</li> <li>➤ Debate, Elocution and Cultural activities and competition</li> <li>➤ Guest Lecture for Non Teaching Staff/ Seminar/ Workshop</li> <li>➤ Industrial Visit</li> <li>➤ Industrial Visit</li> <li>➤ Follow up of renew MOU with TCS</li> <li>➤ Food preservation camp.</li> <li>➤ Poetry Recitation Programme</li> <li>➤ As per the requirement of students will sent to various organizations for placement</li> <li>➤ As per the requirement of the AISHE portal &amp; MIS the information in the online portal</li> <li>➤ Conduct RTM University Examination</li> </ul>
January		

<p>2017</p>	<ul style="list-style-type: none"> <li>➤ Commerce Dept.</li> <li>➤ Campus Beautification Committee</li> <li>➤ Dept of Physical Education</li> <li>➤ Sociology Dept</li> <li>➤ NSS</li> <li>➤ Marathi Dept</li> <li>➤ Backward Class Students Welfare Committee</li> <li>➤ Political Science</li> <li>➤ Extra Curricular, Debate, Elocution etc. Org. Commi.</li> <li>➤ History Dept</li> <li>➤ IQAC</li> <li>➤ Career Orientation Prog.</li> <li>➤ Academic Planning, Correspondence, Development Committee</li> </ul>	<ul style="list-style-type: none"> <li>➤ Industrial visit for B.B.A. &amp; B.C.C.A. students</li> <li>➤ Visit tour with students to forest</li> <li>➤ Sports Tour</li> <li>➤ Physical Efficiency Test</li> <li>➤ Guest Lecture, Class Test</li> <li>➤ Blood Donation Camp, Swami Vivekanand Jayanti, Republican Day, Health Check-up Camp</li> <li>➤ Two weeks of Marathi Language</li> <li>➤ Marathi Language Day</li> <li>➤ Celebration of world Education Day Savitribai Fule Jayanti</li> <li>➤ Unit Test- Unit I &amp; II</li> <li>➤ Inter collegiate Debate Competition</li> <li>➤ Guest Lecture</li> <li>➤ Workshop/ Guest Lecture/ Seminar for students on Improvement of quality in Learning</li> <li>➤ Preparation for conduct of Final written examination with Practical with project Viva Voce</li> <li>➤ As per the requirement of the AISHE portal &amp; MIS the information in the online portal</li> </ul>
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	<ul style="list-style-type: none"> <li>➤ Library &amp; Inf. Sci Dept</li> <li>➤ English Dept</li> <li>➤ Employment Guidance Cell</li> <li>➤ Alumni, Parent – Teacher co-ordination committee</li> <li>➤ Economics Dept.</li> </ul>	<ul style="list-style-type: none"> <li>➤ 23<sup>rd</sup> January 2018 Book Exhibition (Netaji Subhashchandra Bose Jayanti)</li> <li>➤ Workshop on writing skills</li> <li>➤ To conduct placement drives in campus</li> <li>➤ Organisation of Alumni &amp; Parents-Techers Committee</li> <li>➤ Unit Test</li> </ul>
February 2017	<ul style="list-style-type: none"> <li>➤ Commerce Dept</li> <li>➤ IQAC</li> <li>➤ Campus Beautification Committee</li> <li>➤ Dept of Physical Education</li> <li>➤ Sociology Dept</li> <li>➤ Environmental Studies</li> <li>➤ Marathi Dept</li> <li>➤ Backward Class Students Welfare Committee</li> <li>➤ Political Science</li> <li>➤ History Dept</li> <li>➤ Career Orientation Prog.</li> </ul>	<ul style="list-style-type: none"> <li>➤ External Practical BCCA, B.Com. III &amp; BBA student</li> <li>➤ Follow up of activities of all departments &amp; cells</li> <li>➤ Visit tour with students to Adasa</li> <li>➤ Prize distribution Programme with N.C.C. cadets &amp; sports players</li> <li>➤ Assignment/Seminar/ Viva</li> <li>➤ Group Discussion</li> <li>➤ Group Discussion for students</li> <li>➤ Lecture on Reservation &amp; Myth: A Sociological perspective</li> <li>➤ Guest lecture</li> <li>➤ Guidance about Competitive Exam.</li> <li>➤ Question Paper setting for final exam</li> <li>➤ Written Final Examination of all courses &amp; Practical with project</li> </ul>

	<ul style="list-style-type: none"> <li>➤ Home Eco Dept</li> <li>➤ English Dept</li> <li>➤ Employment Guidance Cell</li> <li>➤ Examination committee</li> </ul>	<ul style="list-style-type: none"> <li>➤ Survey of BMI-Calculation</li> <li>➤ Lecture on English for competitive Exams.</li> <li>➤ To arrange campus placement drives</li> <li>➤ College test examination of sem II &amp; IV</li> <li>➤ Conduct yearly pattern of all final year</li> </ul>
March 2017	<ul style="list-style-type: none"> <li>➤ Commerce Department</li> <li>➤ Campus Beautification Committee</li> <li>➤ Dept. of Physical Education</li> <li>➤ Sociology Dept</li> <li>➤ Career Orientation Prog</li> <li>➤ Publication Committee</li> <li>➤ Home Eco Dept</li> <li>➤ IQAC</li> <li>➤ Academic Planning, Correspondence, Development Committee</li> <li>➤ Backward Class Students Welfare Committee</li> <li>➤ English Dept</li> <li>➤ Employment Guidance Cell</li> <li>➤ Political Science</li> </ul>	<ul style="list-style-type: none"> <li>➤ Class Test All Classes</li> <li>➤ Meeting for expenditure</li> <li>➤ Incentive Marks send to R.T.M. Nagpur University</li> <li>➤ Meeting for Expenditure</li> <li>➤ Revision on Syllabus Topic</li> <li>➤ Online examination of E-Commerce certificate course</li> <li>➤ Publication of 'DRUSHTISHEP'</li> <li>➤ Exhibition cum sale, Industrial visit</li> <li>➤ Preparation for collection of PBAS &amp; committee reports</li> <li>➤ Review &amp; follow up of all activities &amp; programmes</li> <li>➤ Guidance on 'Competitive Exams' &amp; its preparation</li> <li>➤ Guidance on Exam preparation</li> <li>➤ Follow up of activities and programmes conducted throughout the session</li> <li>➤ Unit Test- Unit III &amp; IV</li> </ul>

	<ul style="list-style-type: none"> <li>➤ Examination Committee</li> </ul>	<ul style="list-style-type: none"> <li>➤ Conduct RTM University Examination</li> </ul>
April 2017	<ul style="list-style-type: none"> <li>➤ Department of Lifelong Learning &amp; Extension</li> <li>➤ Commerce Department</li> <li>➤ Campus Beautification Committee</li> <li>➤ Dept. of Physical Education</li> <li>➤ IQAC</li> <li>➤ Career Orientation Prog</li> <li>➤ Publication Committee</li>   <li>➤ Backward Class Students Welfare Committee</li>   <li>➤ Examination Committee</li> </ul>	<ul style="list-style-type: none"> <li>➤ Poster Competition on International Earth Day</li> <li>➤ Viva-voce &amp; Internal Assessment of all classes of Commerce Faculty</li> <li>➤ Tree Maintenance Programme</li>   <li>➤ Summer camp – Basketball, Badminton &amp; Skating</li> <li>➤ Preparation of AQAR April, June &amp; July</li> <li>➤ Preparation of Certificates to be sent to University</li> <li>➤ Preparation of Prospectus for 2017-18</li> <li>➤ Collection of material for Drishtikshep publication</li> <li>➤ Celebration of Dr. Babasaheb Ambedkar Jayanti</li> <li>➤ Mahtma Fule Jayanti 11 April</li> <li>➤ Conduct RTM University Examination</li> </ul>

### **Academic Calendar of R.T.M. Nagpur University**

First Semester	15.06.2017 to 15.10.2017
Winter Vacation	15.10.2017 to 14.11.2017
Second Semester	15.11.2017 to 30.04.2018
Winter Examination (Odd Semester)	03.10.2017 (Yearly) & 14.10.2016
Summer Examination (Even Semester)	20.02.2018 (Yearly) & 13.03.2018

