

# **ANNASAHEB GUNDEWAR COLLEGE**

KATOL ROAD, NAGPUR-13

## **INTERNAL QUALITY ASSURANCE CELL**

### **Minutes of IQAC Meeting Held on 10<sup>th</sup> August 2017**

Meeting of IQAC of the college held on 10<sup>th</sup> August 2017 under the chairmanship of Principal in the Principals office at 10.30 am.

#### **Agenda :**

- 1) To confirm the minutes held on 11<sup>th</sup> April 2017
- 2) To discuss the academic plans from all the committees and Departments
- 3) To chalk out the plan to conduct pre-semester examination and viva-voce.
- 4) Any other subjects with permission of the Chair.

Following members were present:-

Dr. Mrs. Varsha Thakre	-	Coordinator
Dr. P.R. Kothiwale	-	HOF Commerce
Dr. B.V. Shrigiriwar	-	Director, Dept. of Physical Education & Sports
Dr. B.V. Nannaware	-	HOF Arts
Dr. Nita Sharma	-	Librarian
Dr. P.S. Bhagdikar	-	HOF Social Sciences
Dr. Mrs M.R.Thakre	-	Convener Girls Student Guidance Cell
Prof. M.K.Wakode	-	Convener Student Development Committee
Mrs Ranjanatai Pawar	-	Secretary, Village Uplift Society-Management Representative
Dr Rahul Kannamwar	-	Member, Executive Council,VUS- Management Representative
Shri O.Z. Dhande	-	Administrative Officer
Mr. Dharmapal Dahat	-	Representative, Alumni
Prof. Tushar Choudhary	-	Stakeholders and Community Representative

**Subject No. 1:- To confirm the minutes of last meeting held on 11<sup>th</sup> April 2017.**

Dr. (Mrs.) Varsha Thakre, Co-coordinator IQAC, read the minutes of meeting held on 11<sup>th</sup> April 2017 before the Members, which were discussed in detail and confirmed unanimously.

**Subject No. 2:- To discuss the academic plans from all the Departments and committees.**

The Principal and the Chairman of IQAC directed IQAC coordinator that if the conveners of the committees have not submitted the academic plan should be intimated orally to submit the same before 15<sup>th</sup> August 2017 so that the activities and planning can be finalized.

**Subject No 3:-To chalk out the plan to conduct pre-semester examination and viva-voce**

Hon'ble Principal and the Chairman of IQAC expressed his views that for continuous Assessment of the students. We should conduct pre-semester written examination based on the examination pattern of R.T.M.N.U.

The members shown keen interest in implementing pre-semester examination tentative dates were discussed and final decision has been taken that from 15<sup>th</sup> September 2017 to 22<sup>nd</sup> September 2017.


**Subject No. 4:- Any other subjects with the permission of Chair.**

It is held that the Viva- Voce for Internal Assessment for odd semesters (1<sup>st</sup> & 3<sup>rd</sup>) should be conducted in the month of October 2017.

The meeting was concluded with a vote of thanks of IQAC coordinator.

  
[Dr. Varsha Thakre]  
Coordinator IQAC



  
[Dr. Devendra Mohture]  
Principal  
Annasaheb Gundewar College  
Katol Road, Nagpur.

# **ANNASAHEB GUNDEWAR COLLEGE**

KATOL ROAD, NAGPUR-13

## **INTERNAL QUALITY ASSURANCE CELL**

### **Minutes of IQAC Meeting Held on 12<sup>th</sup> December 2017**

Meeting of IQAC held on 12<sup>th</sup> December 2017 in the Principals office at 10.30 am. The meeting presided over by the Principal and Chairman of IQAC.

#### **Agenda :**

- 1) To confirm the minutes of last meeting held on 10<sup>th</sup> August 2017
- 2) To take a follow-up of activities and teaching of the first, third and fifth semester.
- 3) Subject with the permission of honorable chairperson.

Following members were present:-

Dr. Mrs. Varsha Thakre	-	Coordinator
Dr. P.R. Kothiwale	-	HOF Commerce
Dr. B.V. Nannaware	-	HOF Arts
Dr. Nita Sharma	-	Librarian
Dr. P.S. Bhagdikar	-	HOF Social Sciences
Dr. Mrs M.R.Thakre	-	Convener Girls Student Guidance Cell
Prof. M.K. Wakode	-	Convener Student Development Committee
Mrs Ranjanatai Pawar	-	Secretary, Village Uplift Society-Management Representative
Shri P.M.Bhoyar	-	Administrative Officer
Shri O.Z. Dhande	-	Administrative Officer
Mr. Dharmapal Dahat	-	Representative, Alumni
Mr. Debpriya Ghosh	-	Employer/ Industrialist

#### **Subject No. 1: To confirm the minutes of last meeting held on 10<sup>th</sup> August 2017**

Dr. (Mrs.) Varsha Thakre, Co-coordinator IQAC, read the minutes of meeting held on 10<sup>th</sup> August 2017 before the Members, which were discussed in detail and confirmed unanimously.

**Subject No. 2: To take a follow-up of activities and teaching of the first, third and fifth semester.**

The teaching staff members of IQAC told that the regular teaching activity carried on as per the Time Table and all the teachers completed their subject syllabus within the stipulated time. The teachers whose syllabus is not completed, they have completed their remaining syllabus by conducting extra classes.


The Viva-voce, Internal Assessment & pre-semester examination is also conducted before commencement of Rashtrasant Tukdoji Maharaj Nagpur University semester examination.

The extra and co-curricular activities including industrial visits, Guest lectures and co curricular activities are also taken up as per the academic calendar. Most of the activities are conducted exception to the certain committees. The Convener of the committees and HOD's, whose activities are not completed as per the academic calendar, assured the Principal that the remaining activities would be conducted in the post winter vacation session.


**Subject No. 3: Any other subject with the permission of honorable Chairperson**

Hon'ble Principal and the Chairman of IQAC expressed his views that the concerned subject teachers should fill up online Internal Assessment Marks before the due date and the marks should be entered minutely with utmost care to avoid the injustice to the students. In case there is any discrepancy in the marks uploaded on website concerned teacher would be responsible for the action initiated by RTM Nagpur University.

The meeting was concluded with a vote of thanks of IQAC coordinator.

  
[Dr. Varsha Thakre]  
Coordinator IQAC



  
[Dr. Devendra Mohiture]  
Principal  
Annasaheb Gundewar College  
Katol Road, Nagpur.

# **ANNA SAHEB GUNDEWAR COLLEGE**

KATOL ROAD, NAGPUR-13

## **INTERNAL QUALITY ASSURANCE CELL**

### **Minutes of IQAC Meeting Held on 5<sup>th</sup> April 2018**

Meeting of IQAC of the college held on 5<sup>th</sup> April 2018 under the Chairmanship of the Principal in the Principals office at 10.30 am.

#### **Agenda :**

- 1) To confirm the minutes of last meeting held on 12<sup>th</sup> December 2017
- 2) Review of academic session 2017-2018
- 3) Discuss regarding PBAS & committee reports.
- 4) Subject with the permission of honorable chairperson

Following members were present:-

Dr. Mrs. Varsha Thakre	-	Coordinator
Dr. B.V. Nannaware	-	HOF Arts
Dr. P.S. Bhagdikar	-	HOF Social Sciences
Prof. R.B.Burile	-	Coordinator NSS
Prof. M.K. Wakode	-	Convener Student Development Committee
Mrs Ranjanatai Pawar	-	Secretary, Village Uplift Society-Management Representative
Dr Rahul Kannamwar	-	Member, Executive Council, VUS- Management Representative
Shri P.M.Bhoyar	-	Administrative Officer
Shri O.Z. Dhande	-	Administrative Officer
Mr. Dharmapal Dahat	-	Representative, Alumni
Mr. Debpriya Ghosh	-	Employer/ Industrialist
Prof Tushar Choudhary	-	Stakeholders and Community Representative

#### **Subject No.1: To confirm the minutes of last meeting held on 12<sup>th</sup> December 2017**

Dr. (Mrs.) Varsha Thakre, Co-coordinator IQAC, read the minutes of meeting held on 12<sup>th</sup> December 2017 before the Members, which were discussed in detail and confirmed unanimously.

**Subject No. 2: Review of academic session 2017-2018**

Conveners and In-charge/HOD's, of committees submitted that as per the academic calendar the 80 to 90% activities are conducted successfully.

**Subject No. 3: Discussion regarding PBAS & committee reports.**

IQAC coordinator told that the PBAS format and all the Annual reports of committees received as per the requirement and in the prescribed proforma.

**Subject No. 4: Subject with the permission of honorable chairperson.**

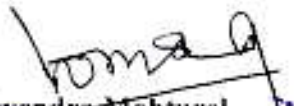
Some of the IQAC members expressed new ideas regarding ICT based classes and innovative practices in teaching.

For example in Languages role play method for teaching will be adopted from the next academic session i.e. 2018-19. In Commerce faculty a group of students will be visiting to the Shops, Malls or Small businessman near the residential place of the students. Quiz Competitions, Worksheets for practice etc. can be taken up along with class seminars.

The meeting was concluded with a vote of thanks of IQAC coordinator.

  
[Dr. Varsha Thakre]  
Coordinator IQAC




  
[Dr. Devendra Mohiture]  
Principal  
Annasaheb Gundewar College  
Katol Road, Nagpur.

### Action Taken Report for Academic Year 2017-18

The IQAC in its meeting held on 10/08/2017, 12/12/2017 & 05/04/2018 reviewed the status of the implementation of the action plan.

The following plans have been accomplished.

- 1) Initiated in commencing spoken tutorial IT/software training programme offered by IIT Bombay. One teaching faculty has been deputed as Trainer.
- 2) Affirmative action training for students aspiring TCS recruitment. 12 students recruited in this year
- 3) Awareness for voting registration conducted and 327 students registered
- 4) Sickle Cell awareness and blood checking camp organized.
- 5) Participation in University and national level events enhanced.
- 6) Guest Lecture on Cyber Crime and Social Net working organized
- 7) Applications of Cloud Based ERP Solutions (Office Automation) Software for admission installed and online payment gateway introduced. AGC student diary app launched for students.
- 8) College Development Committee established as per Maharashtra Public Universities Act 2016
- 9) Short Term Course in Research methodology was attended by 4 teaching faculty members during 28/08/2017 to 02/09/2017.
- 10) One teacher was deputed to attend Refresher Course during 5/02/2018 to 24/02/2018.
- 11) Library Books of Rs. 350000/-, Sports Materials of Rs. 265000/- have been purchased during the year.
- 12) Furniture of Rs. 240000/- and expenditure on Beautification & Green Campus of Rs. 58000/- incurred during the year.

  
[Dr. Varsha Thakre]  
Coordinator IQAC



  
[Dr. Devendra Monture]  
Principal  
Annasaheb Gundewar College  
Katol Road, Nagpur.